

SHERIDAN TOWNSHIP

13355 29 Mile Road

Albion Michigan

Telephone (517) 629-2604
Fax (517) 629-8945

APPLICATION FOR ZONING PERMIT RESIDENTIAL

Date: _____

Permit Number: _____

Email permit to: _____

Application For: _____ Zoning: _____ Conditional Use Permit
Name: _____ Address: _____
City: _____ State: _____ Zip Code _____ Telephone Number: _____
Property Tax ID # _____ Total Size of Parcel: _____
Location of Property: _____
Action Requested: _____

TYPE OF IMPROVEMENT

New Building Alteration Wrecking Foundation Only Relocation
 Addition Repair Mobile Home Setup Per-Manufacturer

REVIEW(S) TO BE PERFORMED

Building Plumbing Mechanical Electrical Energy

Notice: By requesting this conditional use the Undersigned agrees to pay all costs expended by the Township for the consideration of same including Board fees, publications notice costs, expert fees including but not limited to the Township Planner, Engineer and Township Attorney and the other necessary Experts. The Owner dose expressly grant to the Township for the enforcement of the Zoning Administrator, the power and authority to enter upon the premises at any reasonable time for the purpose of inspection and enforcement of the terms this ordinance or the terms of the conditional use permit.

An accurate survey drawing to scale of said property, must be presented with application showing the existing and proposed location of all buildings and structures along with the set backs.

**I hereby certify that all information supplied on this form is true to the best of my knowledge and belief.
THIS APPLICATION MYS BE SIGNED BY THE PROPERY OWNER.**

Signature of Owner: _____ Date: _____

DATE: _____ Present Zoning: _____ Application Approved: Yes No

Zoning Administrator: _____

Remarks: _____

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BUILDING FEE SCHEDULE

Schedule A

APPLICATION FEE		\$10.00
ZONING	(INSPECTION REQUIRED)	\$40.00

ZONING INSPECTION WILL BE COMPLETED AND APPROVED BEFORE ANY PERMITS ARE ISSUED:

Construction work shall not start until the application for permit has been approved and necessary permits issued. If work is started prior to obtaining the proper permits and an addition \$100.00 to permit. All installations shall be in conformance with the Building Code.

No work shall be concealed until it has been inspected.

It is the obligation of the party to whom the permit was issued to obtain all inspections for the job, failure to obtain an inspection for the work will impose an additional \$100.00 late fee and notification to the State Construction Agency of any professionally licensed contractor who failed to request the required inspections for the job.

When ready for an inspection call the Zoning Inspector to set up a time to fit Your schedule and There Schedule. Provide as much advance notice as possible.

YOU MUST PROVIDE THE ADDRESS AND PERMIT NUMBER WHEN YOU CALL.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.

A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITH SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REFUNDED OR REINSTATED.

ALL FEE'S ARE PAYABLE TO THE TOWNSHIP TREASURER AT TIME APPLICATION IS FILED.

EFFECTIVE: November 24, 2018

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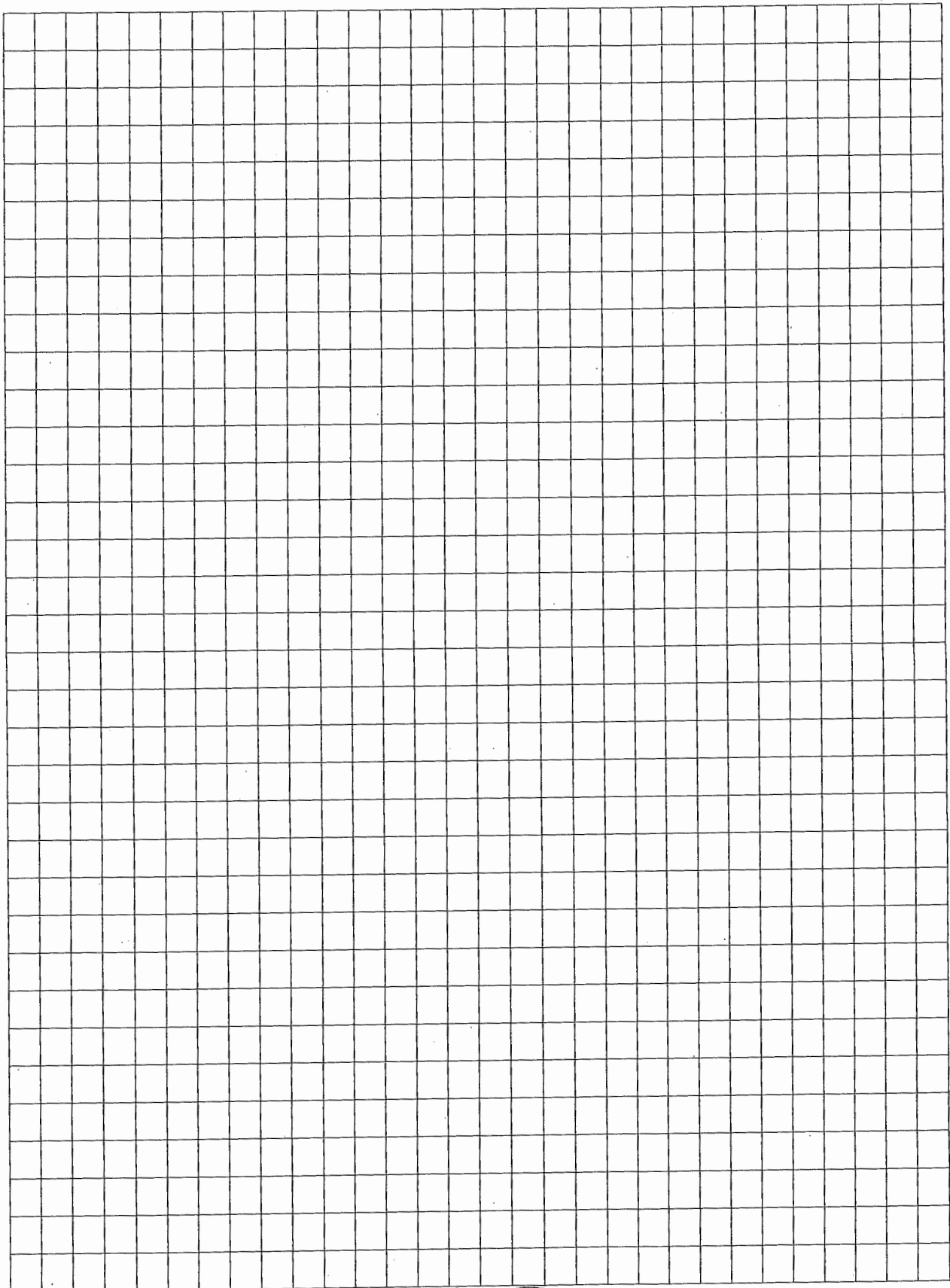
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CHECK LIST FOR OBTAINING A CONSTRUCTION PERMIT

BEFORE ANY PERMITS WILL BE ISSUED THE FOLLOWING ITEMS MUST BE FURNISHED TO SHERIDAN TOWNSHIP

All items listed below must be furnished on any new home construction .. Most items listed below do not need to be furnished on construction inside an existing building. All construction outside of an existing structure or the addition of structures on the property will require Zoning before any permits will be issued. The following items must be furnished on new home construction before any permits are issued.

1. **Certificate of Title to Property (Deed), along with Tax I.D. Number.**
2. **Zoning Approval.** The Zoning application will include a Site Plan showing the property lines and any existing buildings; along with the location of the new construction, with the setbacks to all property lines. The location on the property will be staked to show the new construction.
3. **Property Address.** This shall be obtained from the Calhoun County Department of Public Works.
4. **Driveway Permit.** This shall be obtained from the Calhoun County Department of Public Works.
5. **Septic and Well Permits.** This shall be obtained from the Calhoun County Health Department.
6. **Soil Erosion Permit.** Will be required under the following conditions. If one or more acres of land is disturbed or if the change is within 500 Feet of a lake, stream, swamp, marsh, pond, county drain or any standing water. This permit shall be obtained from the Calhoun County Department of Public Works.
7. **Flood Plain Permits.** If the project is located in part or whole within the 100 year regulatory flood plain of a river, creek, drain or a body of water, DEQ permit is required. ALLOW 4 - 6 Weeks for processing.
8. **Wetland Protection Act.** If your project is located in or near wetlands contact the DNR and they will determine whether or not a parcel falls under this act. Telephone Number (517) 373-3328.
9. **Miss Dig. Optional.** Before digging on your property, any underground utilities should be located for your protection. Telephone Number (800) 482-7171.
10. **Plans and Specs.** when the above items are furnished, the township may issue building permits, provided one complete set of plans is submitted with, the permit applications, for plan review.



Indicate Direction of North Within the Circle:

